

Module 2: Tasks

Module 2 of the programme focuses on supporting you in completing your own NHS application, where you can celebrate your skills and begin your pathway into the NHS.

As part of Module 2 of Creating Careers: A Step Ahead you will complete five core tasks, and three additional tasks. Each of these tasks will help develop your skills and support you in completing an NHS job application in a role of your choosing.

The core tasks are below – log on to the learning portal to explore these further.

Task 1	Webinar Reflection
Task 2	Analysing a job description
Task 3	Writing Your Application – Qualifications and Employment
Task 4	Supporting Statement – Values
Task 5	Supporting Statement – Skills

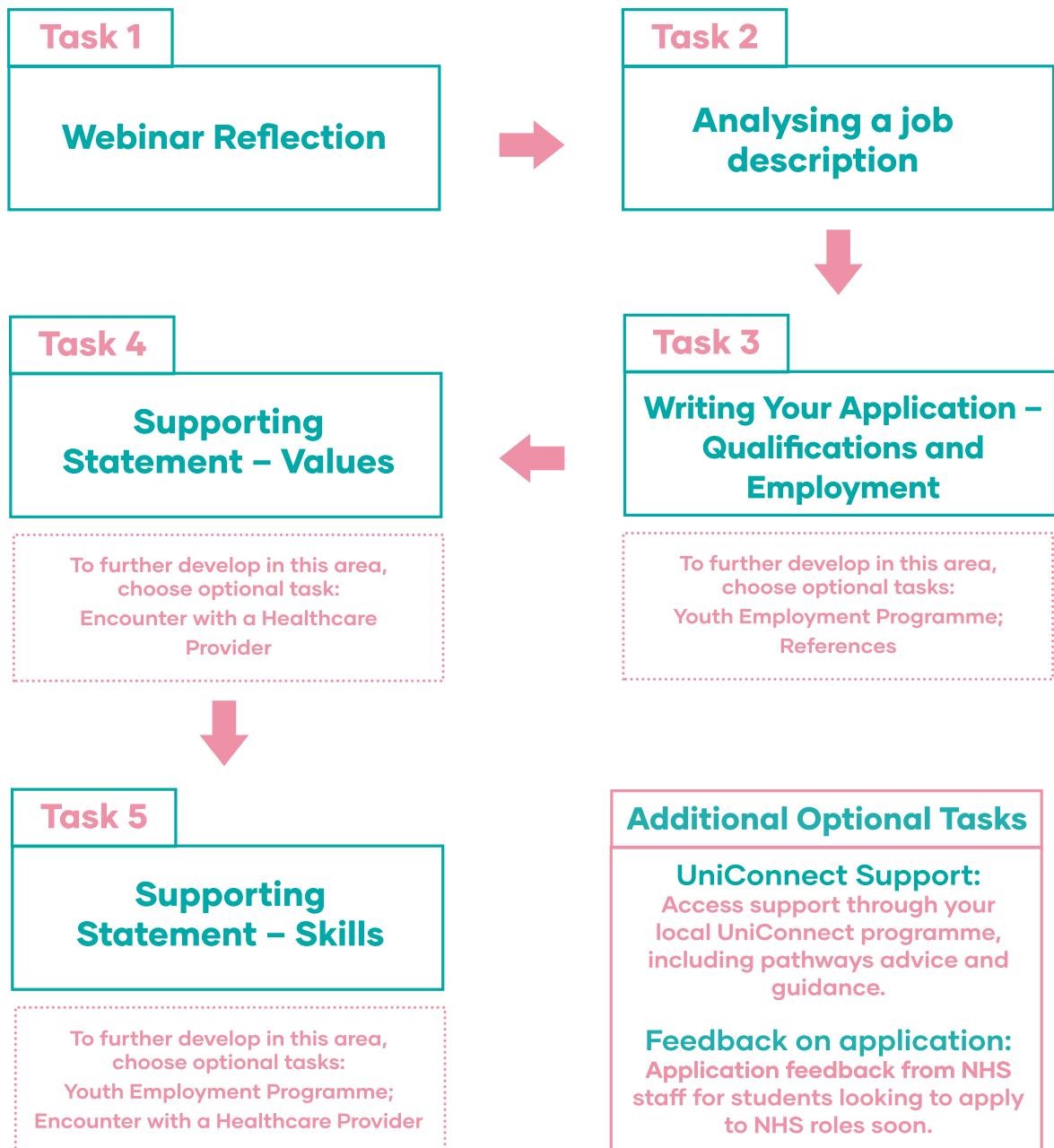
In addition to your core tasks, you will need to complete three optional tasks to complete the course. You can use the menu on the previous page to understand how these tasks relate to the core tasks to inform your choice, picking areas you wish to develop further in.

Pick three optional tasks below to complete:

Optional Task	Youth Employment Programme	<input type="checkbox"/>
Optional Task	References	<input type="checkbox"/>
Optional Task	Encounter with a Healthcare Provider	<input type="checkbox"/>
Optional Task	UniConnect	<input type="checkbox"/>
Optional Task	Feedback on Application	<input type="checkbox"/>

As part of this module, you will complete three tasks of your choice. You can see how these optional tasks can support core tasks below, allowing you to create a module tailored to you. Below is a map of the five core tasks you are expected to complete, as well as the optional tasks that develop this skill further.

For example, if you are looking to develop your skills in Task 4: Supporting Statement - Values, optional task 'Encounter with a Healthcare Provider' will help you do that.



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